College of Education
Barry F. Box Curriculum Committee
https://www.educ.msstate.edu/about/committees/boxcouncil/

2024-2025 Meeting Dates and Deadlines

COE Degree & Course Approval Cycle				Due by 5:00 p.m. for September UCCC Approval	Due by 5:00 p.m. for October UCCC Approval	Due by 5:00 p.m. for November UCCC Approval	Due by 5:00 p.m. for December UCCC Approval	Due by 5:00 p.m. for January UCCC Approval	Due by 5:00 p.m. for February UCCC Approval	Due by 5:00 p.m. for March UCCC Approval	Due by 5:00 p.m. for May UCCC Approval	Due by 5:00 p.m. for September UCCC Approval
		Proposal Type:	Submission By:	Submit to:								
1.	OIRE Academic Quality Pre-Screening	Degree Proposals	Author	OIRE AQ Director		Friday August 23	Friday September 6	Friday September 27	Friday November 8	Friday December 13	Friday January 24	Friday February 21	Friday March 28
		Course Proposals	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2.	COE Box Council Submission	Degree Proposals	OIRE AQ Director	Box Chair		Friday September 6	Friday September 20	Friday October 11	Friday November 22	Friday January 3	Friday February 7	Friday March 7	Friday April 11
		Course Proposals	Author	UCCC CIM									
3.	COE Box Council Meeting					Friday September 13	Friday October 4	Friday October 25	Friday December 6	Friday January 17	Friday February 21	Friday March 28	Friday April 25
4.	Box Council Resubmission with Edits (if applicable)	Degree Proposals	Author	Box Chair		Friday September 20	Friday October 18	Wednesday November 6	Friday December 13	Friday January 24	Friday March 7	Wednesday April 9	Friday May 9
		Course Proposals	Author	Box Chair									
5.	UCCC Proposal Submission	Degree Proposals	Box Chair	UCCC	Friday August 23	Friday October 4	Friday November 1	Wednesday November 20	Friday January 10	Friday February 7	Friday March 14	Wednesday April 23	
		Course Proposals	Box Chair via CIM	UCCC via CIM									
6.	UCCC Meeting				Friday September 6	Friday October 18	Friday November 15	Wednesday December 4	Friday January 24	Friday February 21	Friday March 28	Wednesday May 7	

- Director, OIRE Academic Quality — Dr. Dana Franz — programs@oire.msstate.edu
- Box Council Chair — Dr. Jeanette Fontaine — jfontaine@colled.msstate.edu
- UCCC Assistant Coordinator for Curriculum & Scheduling — Clifton Taylor — ctaylor@registrar.msstate.edu
- UCCC Online Submission System for Course Approvals — CIM — https://www.uccc.msstate.edu/