[Provide letters of support on the department’s letterhead]

February 28, 1878

TO: Box Council and UCCC Committee Members

FROM: Name of proposal contact person or curriculum committee chair

RE: Support of: [list proposal(s) here]

This letter of support is offered by the [indicate which program area and/or department] faculty for the proposed [indicate the specific modifications, additions, or deletions proposed].

As indicated by the signatures below, a majority of the [program area faculty or department curriculum committee] have approved the proposal as written for submission to the Box Council and the UCCC.

[Program Area Faculty or Curriculum Committee]

Name of Faculty Member Date Name of Faculty Member Date

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Name of Faculty Member Date Name of Faculty Member Date

Name of Faculty Member Date Name of Faculty Member Date

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